

**Illinois Valley Regional Dispatch Board**  
LaSalle, Peru, Oglesby & Mendota ETSBs  
Meeting Minutes  
June 25, 2024

**CALL TO ORDER**

The meeting was held Tuesday, June 25, 2024 at the Peru Municipal Building, 1901 4<sup>th</sup> Street, Peru, Illinois. Chairman Popurella called the meeting to order at 10:02 a.m.

**ROLL CALL**

Voting & Quorum Members Present: Doug Bernabei, Leo Hochstatter (Boelk), Jason Curran, John Duncan, Brian Fisher, Jerry Janick, Tyler Kent, Mike Margis, Gregory McDermott, Mike Smudzinski, Vice Chairman Jeff King Chairman Ron Popurella. Absent: Jeff Grove, Joe Hogan, Ken Kolowski, Dennis Rutishauser.

Non-Voting Members Present: City of Spring Valley

**MINUTES**

Chairman Popurella presented the minutes of the IVRD meeting of May 28, 2024. John Duncan made a motion the minutes be received and placed on file. Jeff King seconded the motion. All in favor; motion carried.

**PUBLIC FORUM (CITIZEN COMMENT)**

None

**COMMUNICATIONS**

Doug Bernabei made a motion to receive and place on file a communication from the City of Mendota appointing Mendota Deputy Police Chief Tyler Kent to serve as proxy on the IVRD Board for Chief Gregory Kellen effective June 1, 2024, until further notice. John Duncan seconded the motion. All in favor; motion carried.

**STANDING COMMITTEE REPORTS**

**FIRE/EMS OPERATIONS COMMITTEE**

None

**LAW ENFORCEMENT OPERATIONS COMMITTEE**

None

**AD HOC COMMITTEE REPORTS**

**LABOR MANAGEMENT COMMITTEE**

None

**DAYTIME DISPATCH COMMITTEE**

An update will be provided under Old Business.

**REPORTS**

**IVRD EXECUTIVE DIRECTOR REPORT**

Executive Director Miller provided the following report:

- **CESSA**
  - August 22, 2024 hyperlocal meeting at IVCC.
  - LaSalle County Mental Health Board approved \$1000 in funding for lunch.
  - IAED released a new protocol, "Caller in Crisis." TCs will begin initial online self-paced training soon.
  - Attended the Illinois Behavioral Crisis Continuum in Chicago.

- **CAD**
  - No report. Working on finalizing committee members.
- **Law Silent Dispatch**
  - Committee will be meeting soon to look at revamping the silent dispatch screen to assist officers in reviewing/navigating the program.
- **JETSB Grant Request**
  - The ETSB was granted \$515,169.70. IVRD was granted \$122,560.00 for ProQA and \$34,090.20 for a new Eventide Recorder.
- **Exterior Building Renovation**
  - IVRD portion has been completed. Thank you to the City of Peru, the building looks great.
- **Point to Point Project**
  - Communication Works worked with the Antenna Installers to erect the antenna on the LaSalle Water Tower. This was tested and is full quieting from the water tower however the connection from IVRD to the City of LaSalle has noise causing static. We are temporarily back on the IVRD antenna until next week.
- **LEAD TCs**
  - IVRD has grown and it is at the point of needing LEADS TC positions. I am working on the job description for review by the labor attorney.

## **CHAIRMAN'S REPORT**

None

## **REPORTS**

### **FINANCIAL REPORTS**

Chairman Popurella presented and reviewed the May financial report. Mike Smudzinski made a motion to receive and place the May financial report on file and to approve and pay bills in the usual manner. Tyler Kent seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Fisher, Janick, Kent, Margis, McDermott, Smudzinski, King, Popurella voting aye; Grove, Hogan, Kolowski, Rutishauser absent; motion carried.

## **OLD BUSINESS**

### **Update on potential replacement of IWIN Program (Bernabei/Miller)**

Doug Bernabei reported LaSalle, Peru, Oglesby and Spring Valley are all transitioning from the IWIN Program to the IPSAN Program for running license plates, etc. The program is a little more expensive, but the most affordable option. This does not really affect IVRD in any way.

### **Motion to approve reimbursement proposal from Daytime Dispatch Committee (Daytime Dispatch Committee)**

Adam Curran reported the IVRD Daytime Dispatch Committee was formed to address IVRD coverage of the individual cities' police departments' regular daytime dispatching when their city dispatchers are out of the office. Board members were provided documents of the discussion, working examples and spreadsheets to keep track of coverage. IVRD can become inundated with calls that are normally taken care of by the police department dispatchers. Due to the increase in call load, IVRD needs to either mandate overtime or have part-time officers cover the shift to address the increased call load. To help IVRD offset the costs of the overtime or part-time shift coverage, the committee discussed how it can help IVRD alleviate the costs. It was tentatively agreed that IVRD would provide 240 hours of coverage before implementing a charge of \$25.00 per hour. The 240-hour benchmark was taking into effect average benefit time of holidays, vacations, personal time, etc. Once a police department is over the 240-hour mark, the agency will be billed at \$25.00 per hour. Catastrophic time off is another category, which would grant each police department 480 hours of sick time coverage before implementing the \$25.00 per hour charge. Both IVRD and each police department will keep track of coverage. This will be retroactive to January 1, 2024. Doug Bernabei reported when IVRD was formed in 2016, it was more of a handshake agreement that IVRD would provide 240 hours of coverage for the individual police departments when their dispatchers were out of the office. It had never been an issue because most of the dispatchers did

not have a lot of benefit time in 2016. Board members conducted general discussion of what IVRD covers when a police department dispatcher is out.

Doug Bernabei made a motion to approve a proposal from the Daytime Dispatch Committee for reimbursement for regular business day coverage for LaSalle, Peru, Oglesby, Mendota and Spring Valley Police Departments. Jason Curran seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Fisher, Janick, Kent, Margis, McDermott, Smudzinski, King, Popurella voting aye; Grove, Hogan, Kolowski, Rutishauser absent; motion carried.

#### **NEW BUSINESS**

Doug Bernabei reported board member Joe Hogan underwent back surgery and hopes to be back for the IVRD meetings either in person or via phone next month.

#### **RESOLUTIONS & ORDINANCES**

None.

#### **PUBLIC FORUM (CITIZEN COMMENTS)**

None

#### **EXECUTIVE (CLOSED) SESSION**

None

#### **SCHEDULE NEXT IVRD MEETING**

The next IVRD meeting will take place at 10:00 a.m., Tuesday, July 30, 2024.

#### **ADJOURNMENT**

Mike Margis made a motion to adjourn the meeting. Jason Curran seconded the motion. All in favor; motion carried. The meeting adjourned at 10:41 a.m.