

**Illinois Valley Regional Dispatch**  
**Fire & EMS Committee Meeting**  
Peru, LaSalle, Oglesby & Mendota ETSB's  
Meeting Minutes  
October 11, 2018

**CALL TO ORDER**

The meeting was held Thursday, October 11, 2018 at the Utica Fire Department, 2945 N. State Route 178, Utica, Illinois. Committee Chairman Andy Bacidore called the meeting to order at 7:00 p.m.

**ROLL CALL**

LaSalle Fire Chief Andy Bacidore, Oglesby Fire Chief Ron Popurella, Peru Fire Chief Jeff King, Mendota Fire Chief Dennis Rutishauser, Spring Valley Fire Chief Todd Bogatitus, Utica Fire Chief Ben Brown, Earlville Fire Chief Larry Todd, Oglesby Ambulance Service Director Cathie Edens, Peru Volunteer Ambulance Service Director Brent Hansen, Earlville EMS Director Jessica Ramey

Also present was PSAP Manager JoEllen Fisher

**MINUTES**

Committee Chairman Bacidore presented the minutes of the IVRD Fire & EMS Committee meeting of 8/14/18. Ben Brown made a motion that the minutes be received and placed on file. Ron Popurella seconded the motion. All in favor; motion carried.

**PUBLIC FORUM (Citizen Comment)**

None

**COMMUNICATION**

PSAP Manager Fisher stated as direct supervisor of the TC's, equipment, operations and communications regarding IVRD/ValCom, any issues regarding these matters are to go directly through her. The IVRD Board hired PSAP Manager Fisher to manage IVRD/ValCom and therefore any of these types of issues should be brought directly to her attention.

**OPERATIONAL MATTERS DISCUSSION:**

1. EMS Pre-arrival questions added to CAD basic as we can add to Fire/EMS tab
2. IAR – Effective 10/4 IAR will be mandatory and used on all Fire/Ems Calls. Be mindful we do get those difficult callers and not every situation is the same but be patient it will get better.
3. Think Dispatch – Quote for Think Dispatch \$8700.00 plus annual support \$1440.00
4. Fire Department 20-minute status checks have been implemented and should start when the first arriving unit arrives on scene.
5. Fire self-initiated CADS are being implemented. At this time, you should be able to start your own CADS, but be sure to clear yourselves from the scene. Also type in the CAD too.
6. Earlville EMS how many times do you want paged before IVRD pages a different agency? Who should be paged?
7. ValCom TC's have been informed we have three group pages which are working for (Weather & MABAS). They have instructed to use these pages when multiple agencies are being dispatched until we get one page frequency. If your agency is not announced in the page, then you are not due to respond at this time of the page. It's just too cumbersome for the TC's when there are 5 different agencies due to respond.

8. One Paging channel we must attempt to find a way for us to page all departments at the same for DUAL response pages even to the general alarm. Paging 3 & 4 different times saying the same message is too cumbersome. I'm open for any suggestions and what progress has been completed to this point.
9. Quote was submitted to Chief Ben Brown to get to the MABAS 25 president to get the ball rolling to get ValCom up and running as the backup. I am waiting a response from MABAS 25 and how to proceed.
10. FATAL Errors-Has made some adjustments to see if this will correct the issues. Let PSAP Manager Fisher know if you continue to have problems. Work on it again today.
11. PSAP Manager Fisher encouraged departments to make visiting ValCom as part of your training. Even if it's just a walk through to see the multiple duties the TC's are doing at any given time. The on-duty TC's will explain what they do and how things work at ValCom. PSAP Manager asked visitors to please come in small groups due to working space in the communications center. Just let PSAP Manager Fisher know the dates you are planning on coming so the TC's can be given a heads up.
12. LaSalle Fire – Box cards have been added to the WTH Mapping. PSAP Manager Fisher is waiting on Nick from Ragan Communications to call to get verbiage changed on the radio to start using the mapping as our guide to paging LaSalle Fire for all structure fires.

#### ADJOURNMENT

Dennis Rutishauser made a motion to adjourn the meeting. Ben Brown seconded the motion. All in favor; motion carried.