

**LASALLE-PERU SHARED SERVICES COMMITTEE**

*LaSalle - Peru*  
Meeting Minutes  
August 28, 2018

**CALL TO ORDER**

The meeting was held Tuesday, August 28, 2018 at the Peru Municipal Building, 1901 4<sup>th</sup> Street, Peru, Illinois. Melissa Carruthers called the meeting to order at 11:00 a.m. Melissa Carruthers took roll call.

**ROLL CALL**

Voting & Quorum Members Present:

Present: Jeff Grove, Tom Ptak, Rob Uranich, John Duncan, Brian Brown, Andy Bacidore, Dave Potthoff, Doug Bernabei, Justin Miller, Eric Carls, Art Smith, Melissa Carruthers, Joe Hogan. Absent: Scott Samolinski, Dave Margis, Scott Harl.

**CHAIRMAN PRO-TEM**

Doug Bernabei made a motion to appoint Melissa Carruthers as chairman pro-tem. Rob Uranich seconded the motion. All in favor; motion carried.

Chief Bernabei called the IVRD Special Meeting to order. Melissa Carruthers took roll call.

**PUBLIC FORUM (CITIZEN COMMENT)**

Julie Ajster stated she saw on the agenda there was going to be a motion to approve a committee chairman. She inquired about the number of members the committee would consist of now that Peru has eight and LaSalle currently has four. Jeff Grove stated because there is a new IGA, eight members were added at last night's LaSalle council meeting. LaSalle members include the original four that have been part of the shared services meetings (Mayor Jeff Grove, Alderman Tom Ptak, Police Chief Rob Uranich and Finance Director John Duncan) and additions of Engineer/Building Inspector Brian Brown, Police Sergeant Scott Samolinski, Fire Chief/Building Inspector Andy Bacidore and Citizen Representative Dave Margis.

Art Giese asked how the number the city representatives became eight members and who approved it becoming eight members. He further asked if Oglesby was still a part of the committee or if they have already resigned. Doug Bernabei stated LaSalle and Peru accepted resolutions acknowledging withdrawal from Oglesby. LaSalle and Peru approved ordinances approving an intergovernmental agreement between LaSalle and Peru. Both were approved by city ordinances.

**MOTION TO NOMINATE AND APPROVE COMMITTEE CHAIRMAN**

Dave Potthoff made a motion to nominate Rob Uranich as committee chairman. Joe Hogan seconded the motion. All in favor; motion carried.

Chief Bernabei called the IVRD Special Meeting to order. Melissa Carruthers took roll call.

**MOTION TO NOMINATE AND APPROVE COMMITTEE VICE-CHAIRMAN**

John Duncan made a motion to nominate Art Smith as committee vice-chairman. Jeff Grove seconded the motion. All in favor; motion carried.

**MOTION TO NOMINATE AND APPROVE COMMITTEE SECRETARY**

John Duncan made a motion to nominate Melissa Carruthers as committee secretary. Andy Bacidore seconded the motion. All in favor; motion carried.

## **MOTION TO APPROVE CHAIRMAN'S APPOINTMENT OF POLICE OPERATIONS LIAISON**

Chairman Uranich recommended appointing Doug Bernabei as Police Operations liaison. Dave Potthoff made a motion to appoint Doug Bernabei as Police Operations liaison. John Duncan seconded the motion. All in favor; motion carried.

## **MOTION TO APPROVE CHAIRMAN'S APPOINTMENT OF BUILDING & GROUNDS LIAISON**

Chairman Uranich recommended appointing Scott Samolinski as Building and Grounds liaison. Doug Bernabei made a motion to appoint Scott Samolinski as Building and Grounds liaison. Joe Hogan seconded the motion. All in favor; motion carried

## **MOTION TO RECEIVE, PLACE ON FILE AND APPROVE THE RULES FOR PUBLIC COMMENT**

Andy Bacidore made a motion to receive, place on file and approve the rules for public comment. Doug Bernabei seconded the motion. All in favor; motion carried.

## **MOTION TO RECEIVE AND PLACE ON FILE LPO MINUTES, OGBLESBY WITHDRAWAL AND TERMINATION OF LPO COMMITTEE**

Dave Potthoff made a motion to receive and place on file the minutes of the LaSalle-Peru-Oglesby Shared Police Services Committee of July 31, 2018 and acknowledge the withdrawal of Oglesby from LPO Shared Police Services Committee and the termination of the LPO Shared Police Services. Tom Ptak seconded the motion. All in favor; motion carried.

## **LIAISON REPORTS**

### **POLICE OPERATIONS**

Doug Bernabei stated with Spring Valley and Oglesby no longer part of the equation, it turns back to the initial discussions of just LaSalle and Peru. He stated he believes everyone feels personally that they wish Oglesby and Spring Valley were still part of the discussion, but the reality is it will probably be a little easier of a process to put an operational plan together for just LaSalle and Peru. Bernabei said he believes it will probably be a more palatable thing for the police officers. After reviewing, he believes they will be presenting a plan that will not have any significant changes to the way that they are conducting operations today. It will be more to fine tune mutual and auto aid agreements. Unless directed otherwise by the board, he does not see a need to police each other's' communities as far as zone policing. It would be more of a mutual aid situation. He said it will focus more on the support services such as records, sharing equipment, vehicle maintenance contracts, etc. He believes they could make an initial presentation in about 30 days. He said they want the FOP and liaisons to bring forward any questions, concerns, suggestions they have.

### **BUILDING AND GROUNDS**

Eric Carls stated he was playing the role of liaison up to this point on building and grounds. He stated he will schedule a meeting to bring Scott Samolinski and Brian Brown up to speed on the work that has been done in the pre-planning phase. Some work has been done with the architects during the due diligence phase with the chiefs. Some interviews and pre-planning have been completed. He will walk through the process that was utilized in selecting the architect. That same process will be used to select a site engineer. Jeff Grove said with Oglesby group not being part of the process, he would like to see the price tag on the building go down some. Eric Carls said they will revisit the needs assessment on the space and evaluate how those needs change with just the two communities. There will be new conceptual drawings and estimates that will come later.

Joe Hogan stated that perhaps there should have been a motion from the IVRD board that they would like to be involved in this as far as dispatch is concerned. He said there was a general straw poll with IVRD board members indicating they would like IVRD to be housed in the new police station. Doug Bernabei anticipates once the LP Shared Services Committee fine tunes some concepts, a proposal would be made to IVRD. Tom Porter said he believes it is too early for IVRD to commit to anything until IVRD is given a proposal for size, space and cost involved from LP Shared Services. Rob Uranich said he believes the best course of action is for a motion to be placed on the next IVRD meeting agenda and a motion on the LP Shared Services agenda.

## **FINANCE REPORT**

John Duncan submitted invoices to LaSalle, Peru and Oglesby through July 31<sup>st</sup>. Once those checks are received, he will submit the full financial report to close out the LPO phase 1. A new LP Shared Services budget will be opened for a revised phase 1. Contributions from LaSalle and Peru, according to percentages, will be needed so there are funds available. He and Justin Miller will come up with a proposal for the next meeting and asked if board members had any suggestions on contribution amounts.

Motion to receive and place on file the finance report and to approve and pay bills in the usual manner was tabled until next month's meeting.

## **PUBLIC FORUM (CITIZEN COMMENT)**

Art Giese asked if with regard to the building itself, would the committee be taking into consideration if other cities wanted to join in shared services in the future.

Julie Ajster said she would like to clarify because she believes there are still two subcommittees including one being operations and the other being building and grounds. She said back in February those two subcommittees had their own meetings. She asked what members would be forming those two subcommittees now that Oglesby has withdrawn. Doug Bernabei said there are no subcommittees, but there are liaisons under the IGA. He added that every single action item will be on the LP Shared Services Committee agenda. If the liaisons have any items, it will be brought to the full board, and there will not be anything done at the subcommittee level. Julie Ajster asked to clarify that the new IGA that each city signed does not include the previous operations subcommittee and building and grounds subcommittee. Doug Bernabei confirmed that was correct.

## **NEXT MEETING DATE**

Chairman Uranich reported the next meeting date will be at 11:00 a.m., Tuesday, September 25, 2018. He stated IVRD meetings will continue to take place at 10:00 a.m. while LP Shared Services will continue to take place at 11:00 a.m. for the time being.

## **MOTION TO ADJOURN**

John Duncan made a motion to adjourn. Doug Bernabei seconded. All in favor; motion carried. Meeting adjourned at 11:20 a.m.